

# SCHOOL BUS FEE SCHEDULE

## CANADIAN INTERNATIONAL SCHOOL SYSTEM (CISS)

### SCHOOL YEAR 2019 – 2020

In consideration of less travel time for students, School bus service is providing several pick-up/ drop-off points in every district at parents' choice. Details are as follows:

DISTRICT	DESTINATION(s)	BUS FEE (Full academic year)
1	1. ZOO (Gate 1, Nguyen Binh Khiem St., Dist. 1) 2. TAO DAN PARK (55B Nguyen Thi Minh Khai St., Dist. 1)	26,943,000 VND
2	1. IMPERIA CONDOMINIUM (An Phu Ward, Dist. 2) 2. ESTELLA AN PHU (An Phu Ward, Dist. 2) 3. AN PHU MART – Main Entrance (36 Thao Dien St., An Phu Ward, Dist. 2) 4. HOANG ANH GIA LAI CONDOMINIUM ( Nguyen Van Huong St, Dist 2 )	29,211,000 VND
3	1. THE 126 MUSIC STAGE (126 Cach Mang Thang 8 St., Ward 7, Dist. 3)	27,877,000 VND
4	1. HOANG DIEU H3 CONDOMINIUM (16 Hoang Dieu St., Ward 6, Dist. 4) 2. HOANG DIEU H2 CONDOMINIUM 3. KHANH HOI 2 CONDOMINIUM (360A Ben Van Don St., Dist.4)	25,074,000 VND
5	1. AN DONG PLAZA (18 An Duong Vuong St., Dist. 5) 2. HUNG VUONG PLAZA (126 Hung Vuong St., Dist. 5)	29,510,000 VND
6	1. PHU LAM COOPMART (6 Ba Hom St., Dist. 6)	31,752,000 VND
7	1. PHU MY HUNG AREA 2. LOTTE (469 Nguyen Huu Tho St., Tan Hung Ward, Dist.7) 3. NAM LONG CONDOMINIUM (Go O Moi St., Dist 7) 4. NAM LONG CONDOMINIUM (Tran Trong Cung St., Dist 7) 5. HOANG ANH GIA LAI 1 CONDOMINIUM (357 Le Van Luong St., Dist.7) 6. HOANG ANH GIA LAI 2 CONDOMINIUM (783 Tran Xuan Soan St., Dist.7) 7. TAN QUY DONG RESIDENTIAL AREA	20,790,000 VND
8	1. GIAI VIET CONDOMINIUM – Main Entrance ( 854-856Ta Quang Buu St., Ward 5, Dist. 8)	29,510,000 VND
9	1. COOPMART ON HA NOI FREEWAY (191 Quang Trung St., Hiep Phu Ward, Dist. 9)	30,691,000 VND
10	1. HO KY HOA (Le Hong Phong St., Dist. 10)	31,752,000 VND
11	1. LOTTERIA (940B 3/2 St., Ward.15, Dist.11) & (Le Dai Hanh Street – Flemington Tower)	32,014,000 VND

<b>12</b>	1. HIEP PHU METRO – Main Entrance (Tan ThoiHiep Intersection, Tan Thoi Hiep Ward, Dist.12)	31,686,000 VND
<b>THU DUC</b>	1. THU DUC CHILDREN HOUSE (281 Vo Van Ngan St., Linh Chieu Ward, Thu Duc Dist.)	30,691,000 VND
<b>BINH THANH</b>	1. NGUYEN NGOC PHUONG CONDOMINIUM (Entrance on Huynh Man Dat St., Ward 19, Binh Thanh Dist.) 2. PHAM VIET CHANH CONDOMINIUM (Entrance) 3. DAT PHUONG NAM CONDOMINIUM (341 Chu Văn An St., Ward 12, Binh Thanh Dist.) 4. SAI GON PEARL (92 Nguyen Huu Canh St., Ward 22, Binh Thanh Dist.)	28,171,000 VND
<b>GO VAP</b>	1. BIG C GO VAP (752 Nguyen Kiem St., Ward 3, Go Vap Dist.) 2. GIA DINH PARK – Main Entrance (Hoang Minh Giam St., Ward 3, Go Vap Dist.)	32,014,000 VND
<b>PHU NHUAN</b>	1. MIEU NOI COOPMART (48 Hoa Su St., Ward 7, Dist. Phu Nhuan) 2. PHU NHUAN CULTURAL CENTER (70-72 Nguyen Van Troi St., Phu Nhuan Dist.) 3. BIG C HOANG VAN THU (202B Hoang Van Thu St., Ward 9, Phu Nhuan Dist.)	28,171,000 VND
<b>TAN BINH</b>	1. CONG HOA MAXIMAX (15-17 Cong Hoa St., Ward 4, Tan Binh Dist.) 2. PARKSON CT PLAZA (60A Truong Son St., Tan Binh Dist.)	31,752,000 VND
<b>TAN PHU</b>	1. COOPMART BMC (787 Luy Ban Bich St., Phu Tho Hoa Ward, Tan Phu Dist.)	31,752,000 VND
<b>BINH TAN</b>	1. BIG C AN LAC (1231 1A National Road, Hamlet 5, Binh Tri Dong B, Binh Tan Dist.)	32,014,000 VND
<b>BINH CHANH</b>	1. HONG LINH CONDOMINIUM (9A St., Trung Son Residential Area, Binh Hung Commune, Binh Chanh Dist.) 2. CONIC CONDOMINIUM 3. HOANG THAP CONDOMINIUM	27,121,000 VND
<b>NHA BE</b>	1. HOANG ANH GIA LAI 3 CONDOMINIUM (Nguyen Huu Tho St., Phuoc Kieng Commune, Nha Be Dist.) 2. PHU HOANG ANH 1 CONDOMINIUM	25,074,000 VND

Should parents request to have the student picked up from student's residence, please contact the school office for further information. The School shall confirm the commencement date via provided phone numbers or email. Parents are expected to submit this Registration Form to the school office or contact via phone at **(028) 54.123.444 (Ext: 1150) – (028) 54.17.34.38** or email at [schoolbus@cis.edu.vn](mailto:schoolbus@cis.edu.vn) for CIS students and [xeduaruoc@bcis.edu.vn](mailto:xeduaruoc@bcis.edu.vn) for BCIS students, prior to **the 25th of July, 2019**.

## SCHOOL BUS SERVICE RULES AND REGULATIONS

### A. STUDENTS:

- Students must remain seated and wear seat belt at all time. No running, standing, hands or feet out of the windows are allowed.
- Students must abide by the direction of the bus monitor at all time. Students who do not behave or have a poor attitude which affects the safety of the bus or other students will have the bus service withdrawn without any refund of fees.
- None of flammable substance, illegal drugs, and sharp implements such as scissors, knives, etc., is allowed. Should any of the outlined occurs, bus monitors are expected seize the implements (if any) and report for School's further action.
- None of fighting, bullying, swearing or such are allowed.
- No food on the bus. Smoking on the bus is not allowed.
- The students cannot ask the driver to stop the bus at the different pick-up/ drop-off places.
- The students must be on time at the pickup point, the bus will not stop more than five minutes to wait for students.
- As soon as school finished, the students must go to the bus immediately and be stable at their seats.

### B. PARENTS:

- Parents are expected to have the students ready to be collected in on time. The bus will wait for a maximum of 5 minutes. Should the students miss the bus, it will be the parents' responsibility to arrange alternative transportation to the school and the School will not be responsible for any compensation.
- Bus monitors and drivers contact numbers shall be provided to the parents. Parents are welcomed to contact the bus monitor at any time.
- Bus monitors will deliver the students to the parents, or designated persons/ relatives at the pick-up/ drop-off point. Should there be no parents and/ or designated persons/ relatives at the stops and bus monitors are unable to contact the parents via provided phone numbers, the bus will continue its route and send the student back to the school. In such a case, parents are required to arrange pick-up at the school.
- Pick up/ Drop off time can fluctuate approximately within 15 minutes, depending on the traffic situation at a time. In case of lateness, bus monitors shall contact the parents with the amended time.
- Parents are expected to register and provide the school with full name and a photo (3x4 size) of the parent or the designated pick-up/ drop-off person prior to the commencement date. In case of change, please contact the bus monitor or school office for the latest updates to ensure the student's safety. Bus monitor shall not deliver the student to any other person except the designated one.
- Should parents change between the school bus service options (alternate from pick-up/ drop-off points to home residence and vice versa), Parents shall contact the school office 15 days prior to the first date of the second term and this alternation shall result in the payment of the difference in fee schedule.

**C. REFUND POLICY:**

- Parents can choose to pay in a lump sum or in two installments.
  - Lump sum payment: Prior to 15<sup>th</sup> of July, 2019.
  - Two installment payment: Prior to 15<sup>th</sup> of July, 2019 (term 1) and before 15<sup>th</sup> of December, 2019 (term 2).
- Lateness is not allowed and the School shall withdraw the service should the Parents do not arrange the payment in due time.
- Should the student terminate the service, especially during the first month of the school year, please note the fee shall be pro-rated and refunded when the remainder is equivalent to at least one month's payment.

**D. PAYMENT METHOD:**

**1. VIETCOMBANK (VCB)**

ACCOUNT NAME	<b>CONG TY TNHH NGUYEN TRINH GIA</b>
ACCOUNT NUMBER	<b>0181005677979</b>
BANK	<b>Vietcombank – Sai Gon South Branch</b>

**2. ASIA COMMERCIAL BANK (ACB)**

ACCOUNT NAME	<b>CÔNG TY TNHH NGUYỄN TRỊNH GIA</b>
ACCOUNT NUMBER	<b>959595958</b>
BANK	<b>Asia Commercial Bank – Ho Chi Minh City Branch</b>

**E. REFUND POLICIES**

- Parent/Guardian(s) is responsible for providing notice of cancellation on the standard bus service cancellation form and returning it to the bus service management team at least 30 days prior to the student's last day of service (inclusive of Saturday, Sunday and lieu days)
- The transfer fee is calculated by a full month of the year. If students cancel bus service after the first day of the month, it will be considered as a full month cost. The refund amount is only considered if the remaining amount is equivalent to the fee of one month or more.
- Bus service fees are not refundable for student absent days.
- The refund will be issued within 15 working days from the last date of service as stated in the bus service cancellation form.

**--End of Bus Fee--**